

Borough of Darby
Department of Code Enforcement
821 Summit Street, Darby, Pa 19023
610-586-0428

RENEWAL APPLICATION FOR APARTMENT LICENSE

«OwnerFirst» «OwnerLast» _____
«OwnerAddress» _____
«OwnerCity», «OwnerState» «OwnerZIP» _____

Under Provisions of the code of the Borough of Darby, Chapter 84, it shall be the duty of every owner, proprietor or operator of any apartment house, hotel, boarding house or two family dwelling who intends to operate such business to apply to the Borough in writing, for inspection and licensing prior to the beginning of such business and yearly thereafter.

The annual license fee for each apartment shall be one hundred fifty dollars (\$150.00) for each unit. An Apartment Unit shall, within the meaning of this chapter, be the space occupied by one (1) family. The annual license fee for rooming, lodging and boarding houses shall be fifty-five dollars (\$50.00) per room. Said license fee shall be payable to the Borough of Darby on or before January 15th, There is a fee of seventy five dollars (\$75.00) for no-shows.

LOCATION OF APARTMENT OR ROOM: **Re: «Address»**

DAY PHONE: _____ NIGHT PHONE: _____

NUMBER OF APARTMENTS: _____ NUMBER OF ROOMS: _____

EMERGENCY CONTACT PERSON: _____ PHONE: _____

NAME (S) OF TENANT (S) _____ APT/ROOM NO. _____

NAME (S) OF TENANT (S) _____ APT/ROOM NO. _____

NAME (S) OF TENANT (S) _____ APT/ROOM NO. _____

(Use other side for additional tenants)

SIGNATURE OF APPLICANT: _____

The owner is responsible to call and schedule an inspection upon receiving receipt from Borough.