

DARBY BOROUGH CODE DEPT
821 SUMMIT STREET DARBY PA 19023
610-586-0428

NON-RESIDENTIAL OCCUPANCY PERMIT APPLICATION

YEAR _____ NEW _____ RENEWAL _____

Under the provisions of the Darby Borough Code Chapter 53-3 Section 118.5 No building, part of a building, business or open area may be occupied for non-residential use by a person unless the owner or tenant thereof shall first have applied for and been approved for a Non-Residential Occupancy permit. The application shall be completed in full, returned to the code department with the fee of \$125.00. All applications are required to be submitted to the code dept two weeks prior to the committee meeting held every first Wednesday of the month. The applicant is required to attend the committee meeting and if approved will then be required to attend the council meeting held the 3rd Wednesday of the month.

APPLICANT INFORMATION

Name of Applicant _____ Date _____

Address _____ City _____ State _____

Phone # _____ Cell _____ Other _____

BUSINESS INFORMATION

Business Name _____ Address _____

Business Phone# _____ Emergency # _____

Days and hours of Operation _____

Type of Business you intend to operate (give as much detail as possible)

Number of Employees _____

Trash Co (MUST ATTACH COPY OF CONTRACT) _____

BUILDING OWNER INFORMATION

Building Owner _____ Building Owner Phone# _____

Building Owner Address _____

Applicant Signature _____ Date _____