

Borough of Darby  
Department of Code Enforcement  
821 Summit Street, Darby, PA 19023  
610-586-1102

RENEWAL  
APPLICATION FOR SINGLE FAMILY RENTAL LICENSE

«OwnerName» \_\_\_\_\_

«OwnerAddress» \_\_\_\_\_

«OwnerCity», «OwnerState» «OwnerZIP» \_\_\_\_\_

Re: «Location» \_\_\_\_\_

Under Provisions of the code of the Borough of Darby, Chapter 84, it shall be the duty of every owner, proprietor or operator of any single family rental property who intends to operate such business to apply to the Borough in writing for inspection and licensing prior to the beginning of such business and yearly thereafter.

The annual license fee for each single-family house shall be one hundred fifty dollars (\$150.00). This license fee is for **calendar year 2010** and shall be payable to the Borough of Darby on or before **January 15th**. There is a seventy five dollar (\$75.00) fee for no-shows.

DAY PHONE: \_\_\_\_\_

NIGHT PHONE: \_\_\_\_\_

NUMBER OF BEDROOMS: \_\_\_\_\_

NUMBER OF BATHROOMS: \_\_\_\_\_

EMERGENCY CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME (S) OF TENANT (S) \_\_\_\_\_

NAME (S) OF TENANT (S) \_\_\_\_\_

NAME (S) OF TENANT (S) \_\_\_\_\_

(Use other side for additional tenants)

SIGNATURE OF APPLICANT: \_\_\_\_\_

Kindly complete this application and return it with your check made payable to the Borough of Darby in the amount of \$150.00

**The owner is responsible to call and schedule an inspection upon receiving receipt from Borough.**